

Christian Brothers Academy

2008-09 Volunteer Worksheet

**Please CIRCLE EVENTS YOU CAN HELP WITH AND return to
Mary Prattico as soon as possible**

Name _____ Phone(H) _____
 Address _____ Phone(wk/Cell) _____
 City/State/Zip _____ Son(s)Grade(s) _____

Date	Event	Chairperson	Time Available	Assistance
September 2	Back to School	Gr. 12 Larson Heidenberg Gr. 11 Mucha Turner Rogan	5:00-8:00	Bake, Set up and Clean up at CBA
26	Staff Breakfast	Exec. Comm L. McCormick	8:00-10	Prepare, Set up and Clean up at CBA
October 7	Meeting	N. Fontaine	6:30-7:30	Attend Meeting at CBA
	Honors' Night	Gr 7 Murphy Sharkey Warde Gr. 6 Moseman TBA	5:00-9:00	Bake, Set up and Clean up at CBA
22	Fall Banquet	Gr. 11 Mucha Turner Rogan Gr. 10 Dempsey Paul Guarino	5:00-9:30	Assist with banquet before, during and after event at Glen Sanders

	Nat. Honor Society Reception	Gr 7 Murohy Sharkey Warde Gr. 6 Moseman TBA	5:00-9:00	Bake, Set up and Clean up at CBA
31	Staff Breakfast	Gr. 11 Mucha Turner Rogan	8:00-10:00	Prepare, Set up and Clean up at CBA
November 22	Craft Fair	Gr. 9 Niazi Singleton Marsh Gr 8 Curro Steffans Crotty	All Day	Assist with setting up, collecting and working hours Gr. 9 Niazi Singleton Marsh during the event
28	Staff Breakfast	Gr. 10 Dempsey Paul Guarino	8:00-10:00	Prepare, Set up and Clean up at CBA
December	Open House	Gr. 10 Dempsey Paul Guarino Gr. 9 Niazi Singleton Marsh	10:00-3:30	Prepare, Set up and Clean up at CBA
19	Holiday Party	K. Murphy	6:00-9:00	Assist/Attend
19	Staff Breakfast	Gr. 9 Niazi Singleton Marsh	8:00-10:00	Prepare, Set up and Clean up at CBA

January 30	Staff Breakfast	Gr 8 Curro Steffans Crotty	8:00-10:00	Prepare, Set up and Clean up at CBA
February 13	Staff Breakfast	Gr 7 Murohy Sharkey Warde	8:00-10:00	Prepare, Set up and Clean up at CBA
March 3	Meeting	N. Fontaine	6:30-7:30	Attend Meeting at CBA
27	Staff Breakfast	Gr. 6 Moseman TBA	8:00-10:00	Prepare Set up and Clean up at CBA
	Honors' Night Reception	Gr. 10 Dempsey Paul Guarino Gr. 9 Niazi Singleton Marsh	5:00-9:30	Bake, Set up and Clean up at CBA
April 7	Meeting	N. Fontaine	6:30-7:30	Attend Meeting at CBA and nomination of new officers
11-24	Plant Sale	Gr. 6 Moseman TBA	Varies	Assist with plant sale and distribution on April 24
24	Staff Appreciation Luncheon	Gr. 12 Larson Heidenberg	10:30-2:30	Assist with luncheon at CBA

May	3	Br. Al Communion Breakfast	Alumni Moms Brilling Denike Bubonia Slavis Zink Chang Shields	Varies, 7:00- 2:30	Assist with breakfast and preparation before event at Desmond
		Senior Liturgy	Gr. 11 Mucha Turner Rogan Gr. 10 Dempsey Paul Guarino		Assist with Set up and Clean up for event
		Officers' Commissioning	Gr 8 Curro Steffans Crotty		Assist with event
	5	Meeting	N. Fontaine	6:30-7:30	Attend Meeting at CBA...Vote on new officers
June	2	Installation Dinner	M. Prattico	6:00-9:00	Assist with dinner
		Uniform Exchange	Gr 7 Murohy Sharkey Warde Gr. 6 Moseman TBA		
		Eighth Grade Graduation	Gr 7 Murohy Sharkey Warde Gr. 6 Moseman TBA		

Yearly	Baking	M. Prattico	Varies	Baking throughout the year for the receptions
Yearly	Mailings	K. Murphy	Varies	Assist with Mailings throughout the course of the year
Yearly	Newsletter	N. Fontaine	Monthly	Prepare and distribute newsletter on a monthly basis to inform parents
Yearly	Photos	L. McCormick	On going	Take pictures of events and submit to committee
Yearly	Bulletin Board	L. McCormick	On going	Collect pictures and continue to update bulletin board at CBA
Yearly	Programs	N. Fontaine	On going	Create programs for our events
Yearly	General Volunteer	M. Prattico	On Going	Available for an on-call basis to assist periodically
Yearly	Other	N. Fontaine	On Going	HOW CAN YOU HELP? Please indicate below:

Board Members Responsible for Events:

September	Fontaine	378-9590
October	Prattico	306-4127
November	McCormick	383-6609
December	Murphy	583-6489
January	Fontaine	378-9590
February	Prattico	306-4127
March	McCormick	383-6609
April	Murphy	583-6489
May	Fontaine	378-9590
June	Prattico	306-4127

Email Addresses:

Nancy Fontaine

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Mary Prattico

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Lynn McCormick

Katherine Murphy